

Right of Way Vending Lottery: Phase I

Process for Obtaining Approval to Apply for Vending Permit

For *Kiosk* vendors who previously held a valid vending permit with the City of Atlanta as of December 31, 2012:

Upon submission of completed application and required supporting documentation and once the City determines that the vendor is eligible to vend in the public right of way, effort will be made to assign the vendor to his/her previous kiosk location.

Former kiosk vendors will have thirty **(30) days from November 4th 2013, the date the new City Right of Way Vending ordinance was signed into effect, to complete the application and background check process.** If the vendor chooses not to reapply for their permit or does not complete the process within thirty (30) days, the location shall be entered into the public lottery.

For all other vendors interested in obtaining a Public Right of Way Vending Permit:

The City of Atlanta will issue permits for available kiosk and public right of way locations through a lottery process. **The first lottery for Phase I locations will take place during the week of December 9th 2013.** Each location will have a separate lottery. The purpose of the lottery system is to create an equitable process for assigning locations to vendors. To ensure fairness of results, the lottery system will be managed by an outside third party organization. The process for requesting a location is as follows:

1. To be entered into the lottery for a particular location, the vendor should submit a pre-application form for that location through the City's Office of Revenue.
2. The vendor may request location preferences, based on the list of available locations.
3. There is no restriction on the number of pre-applications vendors can submit for available locations; however, no single vendor may be selected to vend in more than 10% of total locations available.
4. An objective third party organization will conduct the lotteries for each individual location, choosing one vendor at random out of the list of vendors that stated that location as a preference and up to five vendors as

alternates in the instance that the primary vendor selected is ineligible or no longer interested in the location.

5. Permits must be renewed annually.
6. The lottery will be held on an annual basis to release any available locations including newly added locations and locations not renewed by prior vendor.

A list of available vending locations which will be a part of the lottery is available by contacting the Office of Revenue at 404.335.1921.